



Manual para creación Usuario Web

Junio, 2020
HASA Dallas Customer Service Center

¿Cómo obtener mi usuario?

- Ingresar a <https://www.hmm21.com>
- Realizar click en “Local Sites” y escoger el área (Ejemplo: N.America)

LOCAL SITES

EUROPE MIDDLE EAST

- OSTERREICH AUSTRIA
- BENELUX BENELUX
- DENMARK DENMARK
- SUOMI FINLAND
- FRANCE FRANCE
- ITALIA ITALIA
- DEUTSCHLAND GERMANY
- NORGE NORWAY
- SVERIGE SWEDEN
- UNITED KINGDOM UK
- RUSSIA RUSSIA
- UAE UAE

ASIA

- AUSTRALIA AUSTRALIA
- বাংলা BANGLADESH
- 中國 CHINA
- 南中國 / 香港 SOUTH CHINA / HONGKONG
- INDIA INDIA
- INDONESIA INDONESIA
- 日本 JAPAN
- 한국 KOREA
- MALAYSIA MALAYSIA
- PAKISTAN PAKISTAN
- PHILIPPINES PHILIPPINES
- SINGAPURA SINGAPORE
- 台灣 TAIWAN
- ประเทศไทย THAILAND
- VIỆT NAM VIETNAM

AMERICAS

- N.AMERICA ←
- GLOBAL (OTHER COUNTRIES)

Paso 1. Registrarse

- Click en register y luego a la opción 'New Registration'.
- Revisar 'terms and conditions', click en la opción 'Agree' para aceptar.

[Company](#) | [Local Sites](#) | [Office](#) | [User Manual](#) | [Register](#)

GLOBAL

B/L, Booking, Cntr no, Keyword

Login

ID Save

Terms of Use

Before further accessing, browsing or using (collectively, "use" or "using") this website, in part or whole, please read the following terms and conditions.

By using this website, in part or whole, you agree to be bound by the following terms and conditions.

If you do not agree to these terms and conditions, you should not use this website.

1. General

The following are terms and conditions of a legal agreement which governs your use of our website currently operating under the domain name www.hmm21.com, ("Website"), including all contents, applications, software, programs, tools, files, and services provided therein.

Additional terms and conditions of use applicable to specific areas of the Website may also be posted separately in such areas and, together with the terms and conditions herein, govern your use of those areas.

This agreement, together with any such additional terms and conditions and as may be amended from time to time, are referred to as the "Agreement."

HMM expressly reserves the right to change, delete, or add all or any part of the Agreement at any time, effective immediately upon notice published on the Website.

Your continued use of the Website constitutes your acceptance of the Agreement, including any change, deletion or addition made by HMM as permitted above.

If at any time any term or condition of this Agreement is no longer acceptable to you, you should immediately cease all use of the Website.

Agree

Paso 1. Registrarse

- Crear Usuario y Contraseña
- Llenar todos los campos mandatorios marcados con un (*) en formulario, luego dar click en opción 'Submit'.

* User ID	<input type="text"/>
* Password	<input type="password"/>
* Password confirm	<input type="password"/>
* First Name	<input type="text"/>
* Company	<input type="text"/>
* Company Type	-----Select----- <input type="button" value="v"/>
* Nation	-----Select----- <input type="button" value="v"/>
* Email Address	<input type="text"/>
* E-mailing service	<input type="radio"/> Yes <input type="radio"/> No
* Zip Code	<input type="text"/>
* Address	<input type="text"/>
* Telephone No.	<input type="text"/>
* Mobilephone No.	<input type="text"/>
Fax No.	<input type="text"/>

Submit

Cancel

- ❖ Si reserva enviada por el área comercial lleva la razón social de usuario registrado se debe marcar en **Company Type "Shipper"**.
- ❖ Se sugiere detallar email de la persona encargada del ingreso de información documentaria (BL-VGM) ya que notificaciones de ingreso VGM y confirmación de BLs procesados luego de una actualización llegarán solo a esa casilla.
- ❖ Si el usuario registrado presenta problemas favor contactar a nuestra oficina docexpo@transtotalperu.com

Paso 2. Activación de usuario

- Luego del registro se deberá enviar un cuestionario para la activación de usuario, modelo y formato se encuentra registrado en la página web de Globaldesk: <http://globaldesk.pe/hmm-documentacion>
- Posterior a ello se deberá enviar cuestionario completo al área de documentación docexpo@transtotalperu.com

LATIN AMERICA INTERNET BILL OF LADING QUESTIONNAIRE

To Our Valued Customers,

We thank you for your interest in our Internet Bill of Lading Service.

Please complete and email the "below questionnaire to:

Insert LAT Contact information

This form is to insure that your company is properly registered with HMM, so please answer the below questions in its entirety and **send to the above email address.**

1. Is your company (please select one "X"):

Direct Shipper	NVOCC	*Freight Forwarder	Service Contract No(s) and/or Last Shipment (BKG/BL#)
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2. Internet service option (please select one "XX"):

Input & Print	Input only
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3. Contact information:

Company Name _____
 Name _____
 Address _____
 Phone _____
 Fax _____
 E-mail address _____

4. Please provide your, HMM website (www.hmm2l.com) User ID
 Password _____ **if already issued.** If not, one will be created for you.
 To produce B/L's at **multiple locations**, send a list of contacts and locations and Hyundai will setup each office with their User ID and Password.

- ❖ La activación de usuario podría tomar de 12 a 24 hrs ya que es realizada por nuestra oficina principal (Dallas) es por ello que se sugiere tener en cuenta los plazos documentarios para ingreso de matrices a fin de no presentar inconvenientes.

Usuarios Forwarder

- En caso el usuario haya sido registrado como Forwarder deberán enviar carta de autorización firmada y membretada por el embarcador (razón social que figura en la reserva) a fin de asociar reservas de su cliente a usuario registrado, formato de carta se encuentra publicado en nuestra web: <http://globaldesk.pe/hmm-documentacion> luego enviarla con cuestionario indicado en pestaña anterior.



[DATE]

To: Whom it May Concern
From: Hyundai America Shipping Agency, Inc.

Hyundai America Shipping Agency
ATTN: DCS ADMIN.
1755 Wittington Place – Suite 300
Farmers Branch, TX 75234
FAX: (469) 522-4897
EMAIL: DCSAdministrator@hmm21.com

Our company, [REDACTED], has selected [REDACTED] as our Freight Forwarder. They are located at [REDACTED].

We hereby grant [REDACTED] full authorization to input B/L instructions and print our Bills of Lading on our behalf via Hyundai's website www.hmm21.com.

We may be contacted at [REDACTED] for any verification purposes.

**FIN DEL
DOCUMENTO**